

ASSP Low Country Chapter  
Executive Committee Meeting Minutes  
December 11, 2018

1. Executive Committee Meeting called to order by Justin Reese, Chapter President at 4:15pm.
  - a. In attendance: Justin Reese, George Bower, Ken Warren, Butch Clift, Jane Lyons, Jill Kauker, Jayne Carswell
  - b. Minutes taken by Ken Warren - Secretary
  - c. Meeting held prior to Holiday Social at Community Pizza, scheduled for 5:00pm. RSVP for 24 attendees.
2. Business
  - a. Discussed need to update Chapter By-Laws to reflect national organization name change from ASSE to ASSP. Consensus that change would be administrative and no procedural amendments are required. Secretary will make update to Chapter By-Laws.
  - b. Executive Committee will review Chapter By-Laws to determine if procedural amendments are required. Executive Committee requested to review current Chapter By-Laws and submit possible changes to Justin Reese.
  - c. The Executive Committee agreed to meet 3-4 times per year separately from the Chapter Meetings.
  - d. President Elect George Bower will assume additional responsibilities of the Second Vice-President with regard to organization of the PDC and monthly meetings, as the position is vacant.
3. PDC
  - a. The PDC is scheduled for April 25, 2019 (Thursday) at the Santee Cooper Facility. Date should be confirmed with Jason Fugate of Santee Cooper. Joel Rogers has volunteered to assist and can provide the PDC template.
  - b. Should discuss with Jason Fugate – can the number of vendors be increased?
  - c. Jane Lyons and Jill Kauker will send a “Save the Date” using announcements and the newsletter. They will also request suggestions for speakers from the Chapter membership.
  - d. The consensus for the 2019 PDC T-Shirt color was “Slate Gray”
4. Monthly Meetings
  - a. Monthly meetings are scheduled for the third Tuesday of the Month from 11:30am – 1:00pm
  - b. Government Affairs Ray Paskauskas will be asked to provide an OSHA regulatory review for the January 2019 Meeting
  - c. Meetings will be held at - Charleston Electrical Contractors Association (CECA) Training Center, 2230 Technical Parkway, North Charleston - currently catered by Jim & Nicks
  - d. Suggested speaker for the February 2019 Meeting was Jeff Walters of WestRock
  - e. Other potential Meeting speakers/topics:
    - i. Opioids – Concentra
    - ii. Fall Protection – Tyler
    - iii. Mark Jagman – Masterlock
    - iv. Distracted Driving – Sherry Dixon (Boeing)
    - v. National Safety Counsel – Mark Epstein
5. Awards
  - a. Justin emphasized the need to present a Safety Person of the Year Award for 2019. The Chapter has not presented this award in several years. Membership Chair Jayne Lyons will solicit nominations from the membership.
6. The Executive Committee Meeting adjourned at 4:50pm and the Holiday Social began.