

ASSP Lowcountry Chapter
Monthly Meeting Minutes
February 16, 2021

1. Regular Monthly Meeting called to order by Bob Heck, President, at 11:00.
 - a. The meeting was a virtual meeting held on Zoom
 - b. Bob welcomed attendees and provided guidelines for a successful virtual meeting
 - c. Minutes taken by Ken Warren - Secretary
 - d. Attendance – 19 persons
 - e. The Group was asked if any new members were in attendance
 - i. New members
 - a. Catherine Croft and Chris Koslin
2. Old Business
 - a. Meeting(s)
 - i. Chapter back on track for the 3rd Tuesday of the month. The next meeting will be March 16, 2021.
 1. Due to the COVID uptick nationwide, we will table in person meeting considerations until 2021 and can reevaluate. Note that National (ASSP) defers decision making on in-person meetings to Chapters but recommends following 'society-wide guidance'. National has shifted all in-person courses and experience to virtual through March 31, 2021.
 2. We need to enhance engagement in the meeting development process. We are all busy, but sharing the load will improve the quality, diversity, etc. of the meetings. Bob asked to let him know so we can create a schedule for 2021.
 3. Spring PDC – logistics and planning. Bob stated that June should be the target month, based on the protraction of COVID restrictions. He would prefer to push it out to these later months in hope that we can have the PDC as a live event.
 - b. Bob Heck provided current COVID statistics in South Carolina and discussed vaccine phase roll-out. Bob provided useful information that 2020 Injury & Illness data was due for those that need to report by March 2, 2021. He also announced that ASSP supports the new OSHA COVID guidance.
 - c. Bob Heck announced that the Chapter has identified a 2nd Vice President candidate for the balance of 2020-2021 (until July 1). George Bower introduced Howard Stearn as a candidate for the 2nd Vice President position. For the past 2.5 years, Howard has served as the Safety Manager for Choate Construction. Over his 10-year safety career, he has worked with various construction, demolition, and electrical contractors. Howard has been an active member of the Lowcountry Chapter for the past 4 years. George asked that a vote be held for the 2nd Vice Position at the end of the meeting.
 - d. Bob asked attendees to consider volunteering when the position becomes available again. New Officers will need to be in place for the new term starting July 1, 2021.
 3. New Business

Meeting(s) – Bob Heck asked for feedback from the members on:

 - i. Did the group have any March Monthly meeting ideas – including speaker and topic
 - ii. Bob asked for other ideas for future meetings –he would like to get some volunteers to coordinate a meeting or two?
 - iii. Bob asked if there were any Community Support Opportunities
 - iv. Bob asked if there was any other new business – none.
 4. Treasurer Report

Treasurer Butch Clift was not present at the meeting but provided a report following the meeting. Current balances: \$3,558.42 in Savings account and \$9,509.89 in Checking account.

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7. Bob Heck then introduced the speaker for the education program:

Speaker: Andy Steltmann
Omron Automation Americas
Topic: **Risk Assessments for Machine Safeguarding**

8. George Bower announced the need to formally vote for the 2nd Vice President position that will end on June 30, 2021. This will be an automatic succession position to Vice President starting July 1, 2021. George asked if there were any nominations in addition to Howard Stern. There was none and George request a vote of members present at the meeting. 13 voting members were present and all 13 voted to make Howard Stern the 2nd Vice President. Howard was congratulated as the new 2nd Vice President.
9. Bob Heck adjourned the meeting
10. Next meeting is scheduled for March 16, 2021